



# Camden Civic Centre

Presents

# Camden Wedding Expo

**Sunday,  
18<sup>th</sup> October 2009**

**\$250 Exhibitor Package**

## Package Inclusions:

- ✓ Site at Camden Wedding Expo on October 18 2009, to be held at Camden Civic Centre, Oxley Street, Camden.
- ✓ Allocated area approximately 3m x 3m
- ✓ 1 x Trestle Table with linen cloth & 2 chairs
- ✓ Power outlet if required, exhibitors must advise of requirements prior to the day. Exhibitors must provide their own tagged and tested electrical lead.
- ✓ 1 x screen available if required, NO nails and tacks are to be used on screens.
- ✓ Light meal & refreshments (for 2 people per stall) will be provided
- ✓ Payments can be made by cheque, money order or credit card, must be paid in advance.
- ✓ Remittance to be made out to *Camden Civic Centre*, Oxley Street Camden NSW 2570.

## Please note:

- ✓ **Expo cost is \$250**
- ✓ You are encouraged to participate in the local media press release and place an advertisement in the Camden Advertiser Wedding Expo wrap for Wednesday, 14<sup>th</sup> October 2009.
- ✓ Your business details will be forwarded to the Macarthur Advertiser & Chronicle.
- ✓ The exhibition will be an open plan event with sites allocated by Centre staff.
- ✓ The Exhibitions will be open to the public from 10am to 2pm
- ✓ Set up for exhibitors will take place from 7.30am – 9.30am on the morning of the exhibition
- ✓ Pull down will be from 2pm, exhibitors must not start to dismantle prior to 2pm.
- ✓ Exhibitors are required to insure their own stand for public liability risk. A certificate of currency for no less than \$5,000,000 needs to be provided to the Civic Centre prior to the exhibition.
- ✓ Exhibitors are to only display their own product or service, third party promotion is not accepted. In the event of third party advertising additional fees may apply.
- ✓ Vehicle exhibitors are welcome. The equivalent of three car spaces will be provided with a cake table static display within the venue.

## Event Contact

Ashley Hoffman  
Camden Civic Centre  
Oxley Street NSW Camden 2570  
Phone 02 4655 8681  
Email: [ashley.hoffman@camden.nsw.gov.au](mailto:ashley.hoffman@camden.nsw.gov.au)  
Website: [www.camdenciviccentre.com.au](http://www.camdenciviccentre.com.au)

# 2009 Camden Wedding Expo

Sunday, 18<sup>th</sup> October / 10.00am – 2.00pm

## Registration Form

Fax back to 4655 3334

Or post to; Camden Civic Centre Oxley St Camden NSW 2570

- Please register my business for the 2008 Camden Wedding Expo
- I am unable to attend at this stage but would like information on future Wedding Expos

## Exhibitor's Contact Details

Organisation or Company Name:			
Contact Person:		ABN:	
Postal Address:			
Suburb		P/Code	
Phone:		Mobile:	
Fax:		Email:	
Website:			

## Products / services on display at the Camden Wedding Expo

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## Site Requirements:

<input type="checkbox"/> 1 x Trestle Table	<input type="checkbox"/> 2 x Chairs	<input type="checkbox"/> 1 x Screen	<input type="checkbox"/> Power Outlet
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## Payment Attached

<input type="checkbox"/> Cheque	<input type="checkbox"/> Money Order	<input type="checkbox"/> Credit Card
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## Credit Card Payment Authority:

Card Holders Name:			
Card:	<input type="checkbox"/> MasterCard	<input type="checkbox"/> Visa	<input type="checkbox"/> Bankcard
Card Number:			
Expiry Date:			
Card Holders Signature			

## Check List:

<input type="checkbox"/> Attach Certificate of Currency for Public Liability Insurance. If your policy expires before the Camden Wedding Expo, please forward new certificate of currency when renewed.
<input type="checkbox"/> Additional Linen Tablecloth - \$10 each
<input type="checkbox"/> Attach Payment

*By signing this form I agree to abide by the Exhibitor terms and conditions as set out in the 2008 Camden Wedding Expo Exhibitor Package.*

Signature \_\_\_\_\_ Date Submitted \_\_\_\_\_