



"Once in a while, right in the middle of an ordinary life, love gives us a fairy tale" - unknown

Camden
CIVIC
CAMDEN CIVIC CENTRE

Bookings (02) 4655 8681 | Oxley St, Camden NSW | www.camdenciviccentre.com.au

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KISS – three easy steps to your wedding

STEP ONE: Select your Venue

Choose from the Ferguson Gallery or Macarthur Auditorium

Complete with:

- Guest use of entrance foyer & terrace areas
- Round tables draped with white linen cloths & serviette
- White flounced cake and present tables
- Private bridal room on arrival

The Ferguson Gallery is suited to the quirky, unique wedding – awesome for cocktail receptions or dinners for up to 100 guests

The Macarthur Auditorium opens itself to an abundance of themes, it is bold, elegant, sophisticated and mysterious – its size is unique with a personality that lends itself to the intimate or the dramatic catering for up to 350 guests

Once selected book your date!

We will hold the venue for you for up to seven days obligation free to give you a chance to shop around and be certain before we request your deposit.

STEP TWO: Select your refreshments

We boast a limitless menu range offering you the option of selecting a pre-modelled package or a self-designed. Our catering team are happy to think outside the box, always willing to source the unique or create something that brings a difference to your day!

The Simple Seventy Cocktail Reception

Enjoy a four hour reception in either of our rooms as your guests enjoy a selection of home-made yummys served buffet style on grazing plates, icy cold beverages and a chance to relax in your private reception room.

Your guests will be served a chef selection of;

Garlic prawn twisted sisters

Rice paper rolls

Barramundi and roasted capsicum kababs

Mouth-watering peanut satay beef

Spicy lamb koftas with youghurt

Rustic pies with loads of variety and flavour

Quiche

Vegetarian and Meat rolls

Savoury filo's

Fresh prawns and oysters

Dips, cheese and dried fruits, and

Delicate sweet delights

Also included is a range of house beer, wine and soft beverages for up to three hours, cocktail tables, lounging areas or formal seating – it's your choice!

At \$70 per head the Simple Seventy includes venue, catering and house beverages for a minimum of 70 guests in the Gallery, and over 150 in the Macarthur Auditorium

\$70 per head package

Our irresistible eighty package brings something to the table

Guests are invited to be wined and dined at formal tables – served a three course meal including entrée, main and a to die for dessert buffet with a range of house refreshments for up to four hours.

Guests will enjoy a feast of

Entrée

Lamb Rump Salad; tender char grilled lamb served with seasonal salad, red capsicum, Spanish onion and tomato with mint youghurt

Lemon Zest King Prawn Salad; Kind prawns on a bed of mescaline salad with a zesty lemon salsa

Main

Char Grilled Grain Fed Beef Fillet; cooked to perfection with lashings of creamy mushroom sauce

Caramelised Pork Fillet; served with an apple glaze

Mains served with seasonal vegetables

Dessert

The Chef's selection of a sensational array of sweet indulgence including something for everyone;

Rich and luscious chocolate tortes

Citrus, chocolate and meringue tarts

Petite and boutique bites

Cheese, dried fruit, fresh fruit, and

Everyone's favourite boutique donuts filled with secret and sensational goodness!

Also included is a range of house beer, wine and soft beverages for four hours

At \$80 per head the Irresistible dinner reception provides a sumptuous feast and a great experience for your guests in your private function room.

Package is available for 60 guests or more in the Ferguson Gallery, and over 100 in the Macarthur Auditorium

\$80 per head package

The Bountiful Banquet is bringing to life the wedding festival

Guests will indulge in a three course banquet fit for a king!

Entrée;

Marinated Chicken Satay on a bed of Jasmine Rice with a rich peanut satay sauce

Thai beef noodle salad loaded with flavour and crispy salad vegetables

Main Banquet

Succulent Pork or ham with crispy crackling

Mustard brushed baked Beef

Succulent spiced Chicken Pieces

(Select three salads)

Watermelon and feta salad (seasonal)

Waldorf

Israeli cous cous with roasted pumpkin, sultanas and fresh herbs

Gourmet tomato salad with balsamic

Coconut and Coriander Quinoa

Undressed crunchy coleslaw

Vegetable Pasta

Basil Pesto Penne

Served with

Baked herb chats

Fresh seasonal vegetables,

And assorted damper and breads

Sauces and condiments

A sensational dessert buffet as noted in the irresistible eighties pack

Also included is a range of house beer, wine and soft beverages for four hours

At \$90 per head the Bountiful banquet reception provides a sumptuous feast and a great experience for your guests in your private function room.

Package is available for 60 guests or more in the Ferguson Gallery, and over 100 in the Macarthur Auditorium

If you would like to consider other refreshment packages please take the time to meet with one of our coordinators to discuss your requirements and a quote will be provided.

\$90 per head package

STEP THREE: Style your event

Camden Civic centre is fortunate to work with amazing event stylists who can and will convert the venue to the magical and unimaginable.

To view an extensive range of options available to you please arrange to meet with our coordinator. If you have an image of what you want and haven't seen it anywhere before or just don't know where to start then throw your ideas forward and we will provide you with what we can do for you! Never say never we will do all we can to bring your vision to you.

Ceiling draping, Ferguson Gallery	Complimentary
Ceiling draping, Macarthur Auditorium	\$880
Chair cover and sash	\$5.50 per chair
Centrepieces	from \$35 per table
Exquisite Bridal Backdrop from	\$500
DJ/MC for up to 5 hours	\$500
Chandelier	\$185
Pyrotechnics, decorative urns & flowers, coloured table cloths	POA
Creative event styling including vintage furniture & crockery	POA

Additional Fees and Charges

Sunday Surcharge	\$5.00 per head
Additional time \$110.00 per hour	

Garden Ceremony}

Camden Civic Centre Memorial Garden, red carpet, topiary trees, bridal registry & arch, seating with chair cover & sash for 40 guests (up to 100 guests standing room), microphone, CD player & hostess for the duration of the Ceremony. Standard Package (as above) \$550

Optional extra \$240 Arch draped with organza & fresh flowers & 2 fresh floral pedestals

Handy things to know...

The Camden Civic Centre offers two banquet rooms suitable for your event:

The Ferguson Gallery, suitable for up to 100 guests, is situated on the upper level adjacent to the memorial garden

The Macarthur Room, suitable for up to 350 guests in function layout, is also located on the upper level

We request that you nominate a suitable time to meet with the Coordinator to discuss all details of your function; we will require a minimum of one hour to record all of your details.

The interview takes place a minimum of six weeks prior to the event, details of special diets and requests are to be supplied at this time.

Final Numbers must be provided seven days prior to the function, your final account will be drawn upon notification of final numbers, all monies payable prior to your function directly to the Camden Civic Centre.

Payment is to be made during business hours Monday to Friday 9am – 5pm

Payment Options; Cash or bank cheque, Credit Card or Eftpos during business hours only

Business Hours Monday to Friday 9am – 5pm

Prices are subject to change at the discretion of management.

Note that seasonal availability of foodstuffs may influence the menu availability.

Prices are inclusive of GST

Camden Civic Centre staff and management completely support the principals of responsible of alcohol and the Camden Liquor Accord. In accordance with the Harm Minimisation Act the Centre staff reserve the right to refuse service to anyone deemed intoxicated. Alcoholic beverages must not be brought onto, or taken from the venue. Jugs of beer will not be available after main meal service and packages have restrictions which will be imposed to prevent intoxication of patrons.

Confirmation

A seven-day hold period is available, in the event that the period lapses without a deposit paid the Centre reserves the right to cancel the hold without notification to the client.

Confirmation of a booking will occur when the nominated deposit required to confirm the booking is paid and the signed hire agreement is returned to the centre.

Cancellation

Cancellation must be provided in writing by the hirer.

The confirmation deposit of \$500 is non-Refundable.

In the event of change of date a second deposit of \$500 is required to confirm the date, in the event that the initial date is rebooked the original deposit of \$500 will be Refunded.

If cancellation occurs within:

One month 50% of complete function costs will be imposed

Two weeks 100% of complete function costs will be imposed, calculated on the estimated attendance

Final Numbers

Noted above final numbers are required seven days prior to your function; this is to be the minimum number for catering purposes. This number will be used as the minimum number charged to your account

Beverages

Liquor must not be brought onto the premises at any time. We abide by the responsible service of alcohol principals.

Damage

Although accidents may occur damage to the facility can be prevented. We ask that you respect our facility.

The Centre will take all necessary care with client's property although will not accept responsibility for loss or damage.

Licensed Function Operating Hours

Monday-Saturday	10am- midnight
Sunday	10am-10pm